

Chapter: Organization and Administration	Effective Date: 11/15/14
Title: Notification of Serious Illness or Injury	Page: 1 of 1
ACA: 4-JCF-4C-42(M)	Replaces: HSP.01.08, 7/1/13

(a) **Standard.**

A youth's parent, guardian, or legal custodian is promptly notified if the youth has a serious illness or injury.

(b) **Procedures.**

- (1) The **health services administrator or designee** notifies the superintendent or designee of any serious injury or illness immediately or as soon as possible and documents the notification in the EMR.
 - (2) The **superintendent or designee** informs the parent, guardian, or legal custodian of any serious injury or illness as required by [CMS.02.89](#) and submits the serious incident notification form as required by [GAP.07.03](#).
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